MANAGE YOUR AWARD

www.arts.gov/grants/manage-your-award

General Terms & Conditions for State Arts Agencies, Regional Arts Organizations, and Local Arts Agencies**
Payment request form and instructions
Final report forms and instructions
FFATA reporting requirements
State & Regional Handbook
"My Grant", including payment status and report due dates

grants@arts.gov  |  202.682-5403

OTHER RESOURCES

COUNCIL ON FINANCIAL ASSISTANCE REFORM  |  www.cfo.gov/cofar
Information, FAQs, webinars, and training documents about the new Uniform Guidance

FEDERAL SUBRECIPIENT REPORTING SYSTEM  |  www.fsrs.gov
Registration and reporting instructions

FEDERAL SERVICE DESK  |  www.fsd.gov
Technical assistance with SAM and FSRS

eCFR  |  www.ecfr.gov
Full text of Part 200
NEW REQUIREMENTS FOR "PASS-THROUGH" ENTITIES

§200.331 "(a) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification.

When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward."

New data required for the Award Notice:
- Subrecipient name (must match DUNS)
- Subrecipient DUNS Number
- Federal Award ID aka FAIN (NEA grant number)
- Federal Award Date (from NEA award letter);
- Subaward Period of Performance Start and End Date
- Amount of Federal Funds Obligated by action
- Total Amount of Federal Funds Obligated to the subrecipient
- Total Amount of the Federal Award
- Federal award project description (from NEA award letter)
- Name of Federal awarding agency and pass-through entity/contact information
- CFDA Number and Name (from NEA award letter)
- Identification if the award is R&D (Research & Development)
- Indirect cost rate for the subaward (including if the de minimis rate is charged)

In addition, SAAs must:
- Inform subrecipients of all Federal statutes, regulations and terms and conditions that "flow down".
- Communicate additional requirements necessary for SAA to meet Federal award requirements (e.g. information required for final descriptive and financial reports.)
- Allow grantees to use federally-negotiated indirect cost rate or a de minimis indirect cost rate.
- Require that subrecipients permit the SAA/auditors to access records and financial statements.
- Inform subrecipients of all other terms and conditions concerning closeout of the subaward.
- Evaluate subrecipient’s risk of potential noncompliance (may include review of prior performance, previous audit findings, substantial changes in personnel or organizational systems, and results of other Federal audits/reports).
- Impose specific subaward conditions as needed.
- Monitor subrecipient for compliance (may include review of financial and programmatic reports, identification of any deficiencies, and the provision of training and technical assistance to the subrecipients as needed.)
- Take enforcement action against noncompliant subrecipients as needed.

STAY TUNED!
**The NEA will be issuing new General Terms and Conditions for Partnership awards in early 2015.**